

Instructions for Registering & Accessing the Course Online

Important

To complete this course you will need an AAP account (Login & Password). If you already have an AAP account, "skip" to Part Two to register for the course.

PART ONE – CREATING AN AAP ACCOUNT

Follow the steps below to create an AAP account (Login & Password).

1. Click the following link to create an account <http://bit.ly/AAPregister>
You will need an email address to setup your account



The screenshot shows the 'OnlineServices' logo at the top. Below it, the text reads 'Create an Account' and 'Please enter your email address below to determine if an account already exists in our system.' There is a text input field labeled 'E-mail address:' and a 'Go' button to its right.

2. Click on the "Individual" button.



The screenshot shows the 'OnlineServices' logo at the top. Below it, the text reads: 'The email address you entered does not exist in our system. Please choose one of the following subscription products, you must register as an Individual.' There are two buttons: 'Individual' and 'Organization'. A red arrow points to the 'Individual' button. At the bottom left, there is a 'Cancel' button.

3. Complete the entire form and click “continue” at the bottom

OnlineServices

Information

prefix:

first name:

middle name:

last name:

suffix:

designation:

date of birth: What is this for?

individual type:

address information

address type:

country:

department:

division:

street address:

ste/apt/mailstop:

city:

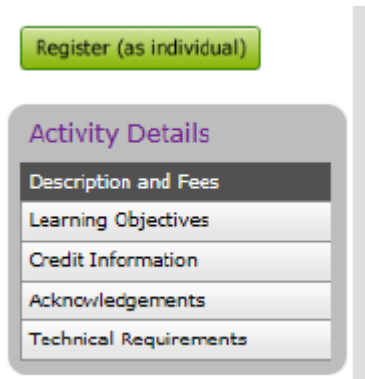
state/province:

postal code:

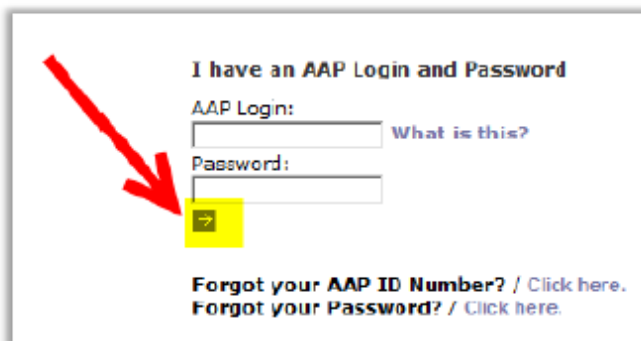
4. Follow all the prompts to the end to establish your AAP ID Login & Password. Only after you obtain an AAP account will you be able to register for ***Influenza Prevention and Control in Early Education and Child Care***. *Now that you have your AAP account, follow the instructions on how to register for the course.

PART TWO – REGISTERING FOR THE COURSE

- 5 Click on the following link to register for the *Influenza Prevention and Control in Early Education and Child Care* course: <http://bit.ly/flu-pc>



2. Type in your AAP Login & Password and click the small arrow underneath.



The image shows a login form titled "I have an AAP Login and Password". It contains two input fields: "AAP Login:" and "Password:". To the right of the "AAP Login:" field is a link that says "What is this?". Below the "Password:" field is a small yellow button with a right-pointing arrow. A red arrow points from the left towards this button. Below the form, there are two links: "Forgot your AAP ID Number? / Click here." and "Forgot your Password? / Click here."

3. Click on 'Register as Individual'



The image shows a screen titled "Choose Registration Type". There is a single button labeled "Register as Individual" which is highlighted with a blue border.

4. Click on 'Continue with Registration' and verify your information.



The image shows a screen with a blue button labeled "Continue with registration". Below the button is a text block that reads: "Here is the contact information we have on file for you. If this is the information is out of date, please, update it. If this is not you record, please click the 'This is not me' button."

5. You should see the name of the course. Click “Add to Cart”

Course Name: Influenza Prevention and Control in Early Education and Child Care

Course Type: PediaLink

CME Credits: 1.00

fees:

Product Code	Product Name	Price Code	Price Name	Price	Fee Category	Action
FLUECC	Influenza Prevention and Control in Early Education and Child Care		Non-Member Fee - Influenza Prevention and Control in Early Education and Child Care	0.00		

[Back to Search Results](#)

total: \$0.00

6. To complete registration, enter the Promo Code “FLUPREVENTION” in the promo code box and select “Apply”

Promo Code:

total: .
balance:

*When using a Promo Code, apply Promo Code after ALL items AND final quantities of those items have been added to cart.

[Update Quantity](#)

[Continue Shopping](#)

[Check-Out Now](#)

7. After you have entered the promo code and clicked ‘Apply’, select ‘Submit Order’ at the bottom of page.

Total: 10.00

confirmation: send by email

payment method:

credit card number:

expiration date:

cardholder's name:

payment amount: 9.00

Your order is not complete until you click the **Submit Order** button and see the Receipt page.

Click the submit order button to buy.

[Continue Shopping](#) [Edit Order](#) [Edit Payment](#) [Submit Order](#)

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PART THREE – ACCESSING THE COURSE

Follow these steps to access the course:

1. Go to www.pedialink.org
2. Enter Your AAP Login and Password in the boxes on the right side of screen

3. Click the "Continuing Education" Tab

4. Locate the course "Influenza Prevention and Control in Early Education and Child Care."
Click the "launch" button next to the course.

CME Activity	Start	End date	Activity Format	Claim credit expiration date	Action
Registered CME					
2010 NeoReviewsPlus	01/01/2010	12/01/2014	Journal or Self-Assessment	12/01/2014	Launch
Go to details					
Influenza Prevention and Control in Early Education and Child Care	08/27/2014	08/27/2017	Online Course	08/27/2017	Launch
Go to details					